



Written Event Submission Procedures

1. One original in a DECA folio plus two color copies must be postmarked by January 20 to:

**Jerry DiGiovanni
920 Woodland Ave.
Norristown, PA 19403
215-327-5618**

2. All entries must also be emailed to jerry@padeca.org by January 20 to be assessed for plagiarism and adherence to the DECA Competitive Events Checklist.
 - a. Save file as a Microsoft Word document.
 - b. Save name as: **EVENT CODE-SCHOOL-LAST NAMES- 2016**
 - c. Suggested: Use 1” margins (top, bottom, left and right), and use Arial font, size 11.